



**STATEMENT OF PROCEEDINGS  
FOR THE REGULAR MEETING OF THE  
LOS ANGELES COUNTY INFORMATION SYSTEMS  
COMMISSION**

**L.A. WORLD TRADE CENTER  
CHIEF INFORMATION OFFICE, GRAND CONFERENCE ROOM  
350 SOUTH FIGUEROA STREET, SUITE 188 - 1ST FLOOR  
LOS ANGELES, CALIFORNIA 90071**

**Monday, March 5, 2012**

**3:30 PM**

AUDIO LINK FOR THE ENTIRE MEETING. (12-1092)

**Attachments:** [AUDIO](#)

Present: Chair Fuhrman, Vice Chair Samulon, Commissioner Ross and  
Commissioner Huang

Absent: Commissioner William Chen and Commissioner Ying Tung Chen

Call to Order (11-4962)

**The meeting was called to order by Chair Fuhrman at 3:36 p.m.**

**I. ADMINISTRATIVE MATTERS**

1. Approval of the Minutes of November 7, 2011. (Continued from the meeting 1/9/12) (11-5548)

**On motion of Commissioner Ross, seconded by Commissioner Samulon and unanimously carried, this item was approved.**

**Attachments:** [SUPPORTING DOCUMENT](#)

**II. REPORTS**

2. Chairperson's Report for the month of March 2012. (12-0971)

**There was no report.**

3. Staff Report for the month of March 2012. (12-0974)

**Nyla Jefferson, Staff, reported the Commission's request for a website is being reviewed by management.**

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4. Richard Sanchez, Chief Information Officer, report for the meeting of March 5, 2012. (Continued from the meeting of January 9, 2012). (11-4960)

**Richard Sanchez, Chief Information Officer (CIO), announced his office is pursuing two highly qualified candidates to fill vacancies in the department. In addition, he announced that the Security Industry celebrated its 8th Annual 2012 Global Excellence Awards in San Francisco on February 29, 2012 which honored Robert Pittman, LA County's Chief Information Security Officer, as Chief Security Officer (CSO) of the Year.**

**In providing updates, Mr. Sanchez delegated the reporting to Peter Loo, Senior Assistant CIO. Mr. Loo disseminated two letters to the Board of Supervisors and a PowerPoint presentation on Proposed County Intranet Redesign.**

**The first letter to the Board of Supervisors dated March 6, 2012 is regarding the Delegated Authority to Approve Exemptions to County Business Intelligence and Internet Portal Information Technology Standards. The letter requests authorization for the CIO to review and approve exemptions to Board-adopted County information technology standards in order to optimize economies of scale in purchasing, support, maintenance, training, and reusability.**

**The second letter to the Board of Supervisors dated March 20, 2012 is regarding the Approval and Adoption of Board Policy 6.200 – Information Sharing and Management. The Board Policy assists in facilitating information sharing, improve coordination and delivery of services, and ensure effective use of Information Technology (IT) and data-related assets. The CIO will establish a County Information Management Program that will collaboratively work with County stakeholders to establish County data standards and technologies to which departments shall adhere. Departments, at their discretion, may enhance the County data standards by defining additional data standards based on their business requirements.**

**The PowerPoint presentation on the Proposed County Intranet Redesign provided an overview of the goal, stakeholders departments, key design elements, and background, a shared platform with lacounty.gov. The intranet accessed by county employees only offers an employee directory, displays promotions and announcements, and provides links to useful resources. Design of the site was submitted and approval is pending. The CIO is anticipating launching the proposed intranet site in**

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the fall of 2012.

Mr. Sanchez reported Bill Fujioka, Chief Executive Officer, will push for the remainder of 2012 and all of 2013 information technologies initiatives. The CEO will request the Board of Supervisors to provide policies and the ability to set directives. A few of the initiatives are as follows:

- Approval is pending to begin construction by June or July 2012 to build a new data center at Rancho Los Amigos
- Require departments to begin using virtualization
- Begin consolidation and centralization of data centers
- Consolidate various emails systems to a single system by fall of 2012
- Establishing an enterprise agreement for the entire county for cost effectiveness
- Countywide video conferencing
- Managing print services
- Setting standards for hardware and software

The Department of Public Social Services is anticipating a green light by April 2012 to move forward with the Leader Replacement System Project .

Mr. Sanchez advised the Commission to contact their Supervisor's office periodically offering positive support of initiatives and programs/policies being implemented. Staff will provide Commissioners the information to contact the Board of Supervisors' IT Deputies.

Attachments:    [SUPPORTING DOCUMENT](#)

### **III. DISCUSSIONS**

5. Receive and file the Technology Management Framework's second quarterly report on major information technology projects. (Continued from the meeting of January 9, 2012) (11-4963)

**By common consent, the Commission received and filed the second quarterly report on major information technology projects.**

Attachments:    [SUPPORTING DOCUMENT](#)

### **IV. MISCELLANEOUS**

#### **Matters Not Posted**

6. Matters not on the posted agenda, to be discussed and (if requested) placed on the agenda for action at a future meeting of the Commission, or matters requiring immediate action because of an emergency situation or where the need to take action arose subsequent to the posting of the agenda. (12-0972)

**Following discussion, the Commission requested bi-annual updates from the Departments of Health Services and Mental Health on the development of the Electronic Health Records Project. Also, requested was an update at the May 7, 2012 meeting on the network penetration testing for the Department of Public Works (DWP) traffic and lighting systems.**

**Public Comment**

7. Opportunity for members of the public to address the Commission on items of interest that are within the jurisdiction of the Commission. (11-4964)

**There were no members of the public present to address the Commission.**

**Adjournment**

9. Adjournment of the meeting of March 5, 2012. (12-0973)

**The March 5, 2012 meeting adjourned at 5:10 p.m.**